

Directors: Ms. Kristen Awad and Ms. Susie King
410-266-9832

Our Extended Care program is a service provided for our students. It is an extension of our normal school day and provides students with a variety of activities. Extended care staff provide supervision while maintaining flexibility for children who have just completed a more structured school day. The program is staffed by experienced individuals who plan age-appropriate programs for preschool, kindergarten, elementary and middle school students.

FIVE DAYS PER WEEK, per child

A. Morning only 6:45 – 7:50 AM	\$ 750.00
B. Afternoons only 3:45 – 6:30 PM	\$1,700.00
C. Morning & Afternoon, any portion	\$2,300.00

THREE DAYS PER WEEK, per child

D. Mornings only 6:45-7:50 AM	\$ 450.00
E. Afternoons only 3:45 – 6:30 PM	\$1,000.00
F. Mornings and afternoons	\$1,400.00

In order to maintain our compliance with state regulations, days must be specified in advance.

HOURLY RATE, per child \$10.00 per hour *(For emergency use only)*
The hourly rate begins at 4:00 PM for afternoon Extended Care.

Those wishing to utilize the hourly extended care program MUST call the director in advance due to state staff-child regulations. If you fail to call in advance to get permission from the Director, you risk not being able to send your child to Extended Care.



ST. ANDREW'S EXTENDED CARE 2011-2012

OPERATIONS:

Morning extended care hours are from 6:45 to 7:50 AM. Students utilizing morning care must enter through the preschool doors and be accompanied by a parent or guardian. The parent or guardian accompanying the child in the morning MUST sign the child in on a daily basis. Our morning care providers appreciate open communication with parents and hope for an easy transition for the students.

Afternoon extended care hours begin at 3:00 for preschool students, 3:10 for elementary students, at 3:30 for middle school students. Extended care ends at 6:30 PM. Parents or legal guardians who fail to pick up their child(ren) by 6:30 PM will be subject to a late fee of \$10 for every 15 minutes late. Fees not paid at the time of pick up will be charged to account.

Study hall hours are from 4:00-5:00 PM. Students attending study hall are provided a quiet space in which to complete their daily assignments. When study hall is over, students are accompanied to the playground or, in inclement weather, into the big room or extended care classrooms for activities.

In the evening, guardians must sign students out in the preschool lobby and a director or staff member will bring the child to the guardian. Authorization must be provided by phone or in writing if alternative pick-up plans are made. Any person, other than the parent or legal guardian, picking up a student must show proper identification to a staff person before the student will be released into his or her custody.

Stay tuned to Anne Arundel County School late openings, closings, or early dismissals. When afternoon activities are cancelled with the county, no extended care will be offered.

By signing this Extended Care Contract for the 2011-2012 academic year, I agree to accept and explain the rules of St. Andrew's United Methodist Day School to my child. As parent(s) or guardian, I/we agree to the terms and to accept and abide by the rules of St. Andrew's. I/we understand that a positive and constructive working relationship between the school and a student is essential to the fulfillment of the school's mission.

Child's Name: _____

Child's Name: _____

Child's Name: _____

Grade/Class: _____

Circle Plan Chosen: A B C D E F
For Plans D, E and F, please circle three days: M T W TH F

Payment Options (*check one*): Payment in full September 1, 2011
 Two installments, 1/2 due September 1, 2011; 1/2 due January 1, 2012

Parent or Guardian Signature

Date

School Representative

Date

Revised February 9, 2011

4B Wallace Manor Road, Edgewater, MD 21037 (410) 266-0952
www.standrewsum.org

